Call to Order @ 3:00 p.m.
   a. Moment of silence for all our members who are struggling at the start of the new year.
2. Flag Salute
3. Adopt Agenda
   a. Motion to adopt agenda – moved and seconded – motion passed
4. Motion to approve minutes from 12.12.2019 – moved and seconded – motion passed
5. Reports:
   City: Y. Campos - Report submitted
   District: H. Alonzo - Report Submitted
   East: R. Smith – Report Submitted
   Harbor: W. Gilliam – Report Submitted
   Mission: S. Mignosi - Report Submitted
   Pierce: Miguel Montanez - Report submitted
   Southwest: C. Walker - Report submitted
   Trade Tech: L. Hunter - Report submitted
   Valley: J. Hooker - Report submitted
   West LA: J. Haywood - Report submitted
   Retirees: D. Santoianni - No written report

6. Report from Executive Secretary - Report submitted
7. Officer Reports:
      QuickBooks is still off due to a few accounts not being reconciled. 7 names were
      presented as possible appointments for the remainder of the Treasures term.
      Discussed the 7 names and the board choose 2 to interview for the appointment.
   b. First VP: M. Gaitan - No report
   d. Secretary: C. Smith – Communication Committee Report
8. Administrators Report
b. Consultation with ESC - R. Newbold, S. Butcher, S. Ishaque, C. Smith
   i. Catastrophic leave bank being finalized. Once signed off we will be able to
donate to the bank for our members in need. The IT reorganization was
discussed. During the holiday break Dr. Roman requested that IT
reorganization be removed from the consultation agenda. R. Newbold refused
to remove IT issues form the agenda. R. Newbold explained that 1521A was
not at the table. R. Newbold gave notice that if our members are harmed, we
will take the necessary step to protect our members.
   ii. Personnel Commission – K. Martins stand-in stated that nothing has been done
yet and the IT reorganization is on hold.
c. LACCD Budget - DBC/Executive DBC – Did not meet.
d. Audit Update - R. Newbold Was originally scheduled to have the report in December.
Due to finding 2 more boxes of documents the report should now be released by the
end of January.
e. Personnel Commissioner (PC) Selection Update – Beginning a search for a
commissioner to represent the classified staff. R. Newbold thanked the exec. board for
gathering the necessary signatures. R. Newbold stated that she did not think that it
could be done at the end of 2019. Need to educate our members so they understand
the advantage to the staff guild in being able to appointment a PC commissioner.
f. R. Newbold visited LA County Fed President and stressed we are a local of Unionists;
we want our voices heard. R. Newbold stressed to the president that we need a seat at
the local COPE committee.
g. Grievance Review Committee
   i. Will be appointing members to the committee to review grievances to make
recommendations to take to arbitration. R. Newbold is concerned that we have
lost several grievances due to timeline issues. The grievance reps from the
campuses will be rotated.

9. Committee Reports
   a. Finance Committee – No Report
   b. Constitution/By-Laws Committee H. Alonzo – Presented suggested changes to
constitution to the eboard. If the eboard confirms the recommendation to create an
elected 6th officer (grievance secretary) and the chapter grievance reps. as elected
positions, the recommendations will be brought to the membership meeting for
members to vote on the suggested changes to the constitution.
   i. Motion to recommend to the membership to approve the changes to the
constitution creating an elected 6th officer (grievance Secretary) and
changing the chapter grievance reps. from an appointed position to an
elected position.
   Motioned and seconded – 1 nay motion passed
   c. LA County Fed. D. Morrisette – Report Submitted
   d. Activities Coordinator M. Romo – Parking has been arranged for members to park for
the MLK parade at a local Bank of America. Sign-up sheet passed around for members
to sign-up to march at the MLK parade.
   i. Last eboard the board voted to attend the MLK dinner, we only have 5
attendees, another 5 are needed for the table of 10.
e. Grievance Report S. Jeter-Williams – Report submitted – Informed the board that step 4 grievances are not being handled correctly. Several step 4 grievances have expired timelines. May require starting from step 1 if the grievance is still ongoing. There was a recent grievance training for the delegates and alternate delegates so they will be familiar with the grievance process if required to step in to assist.
   i. R. Newbold – In-house grievance training for the grievance representatives. Training was planned as if none of the participants had ever been trained to improve everyone’s understand of the process. R. Newbold also briefly discussed a proposed constitutional change that would make the positions of chapter grievance rep. and grievance secretary an elected position.

10. COPE Political Coordinator J. Ortiz – No report
   a. COPE account balance approximately $60,000

11. Rideshare – No report

12. Old Business – None

13. New Business –
   a. V. Ortiz is suggesting that the board create a taskforce to review all district staff guild positions. R. Newbold discussed the large amount of work this would entail but is in support of the suggestion. In reviewing the positions, the focus would be to compare our current salary schedule and career latter opportunities to those of the surrounding community colleges. The LACCD in the past has always been on the lower end of area community colleges with regards to salaries.
   b. **Motion to adjust the grievance secretary’s stipend schedule to match the officer’s schedules to be paid every 6 months** – motioned and seconded
      i. R. Newbold turned the meeting over to the 2nd Vice President to be able to speak to the motion
      ii. 2nd Vice President handed back the meeting to R. Newbold.
      iii. Extensive discussion on the merits of making the change.
      iv. The question was called
      v. **Motion repeated: Adjust the grievance secretaries stipend schedule to match the officer’s stipend schedule.** 2 yes – 6 abstentions – Motion Failed
      vi. **Motion to remove all officers’ stipends until the February 13th board meeting.**
         1. Motion and seconded – 6 yea – 9 nay – 4 abstentions – Motion Failed
   c. Opened negotiations with OPEIU
      i. The budget was not adjusted to allow for a salary increase for their upcoming contract. A proposal will be brought back to the board for a reasonable increase.
      ii. OPEIU staff put a proposal on the table.

14. Meeting Adjourned at 6:24 PM

Respectively submitted by:
Curtis Smith - Recording Secretary