AFT STAFF GUILD EXECUTIVE BOARD
Thursday, June 15, 2017
AFT Office, 3:00pm

PRESENT: Officers: V. Butler; M. Gaitan; S. Chen-Page; C. Smith; F. Reisner | City: P. Atkinson; V. Tylecek; B. Love | District: M. Romo; V. H. Ortiz; M. Estrada; | ELAC: E. Alvarado | Harbor: W. Gilliam; K. Roberts; T. Gonzalez | Mission: S. Mignosi; C. Dagdagan | Pierce: S. Ishaque; M. Montanez; D. Porras; C. Coleman-Roberts | Southwest: N/A | Trade: L. Hunter; M. Horn; M. Castillo | Valley: V. Enriquez; T. Ramirez; C. Maddren; P. Highley | West: J. Haywood; S. Jeter-Williams; D. Morrissette | Retirees: B. Harmon | Guests: C. Glasband

EXCUSED: G. Whaling; H. Chang

ABSENT: M. Goldstein; L. S. Duffin; M. Limon; J. Arana; N. Timms; T. Davis; S. Carter; C. Morejon; R. Marquez; D. Roberson; K. Williams; E. Johnson; O. Tulufua; D. Santoianii; J. Barnes; T. Ward-Thompson; J. Hooker; L. Nunez; K. Kamdar; C. Walker; E. Traylor; S. Piernas; M. Perez; D. Mundt; K. Ryan-Rubio; J. Ortiz; J. Milhonne; N. Nandakumar

CALL TO ORDER V. Butler called the meeting to order at 3:00 p.m.

Agenda Amendments:
- Oath of Office – Incoming Officers
- COPE Agenda – Added two endorsements
- MSP J. Haywood/V. Tylecek

Motion to accept change to COPE Motion from 5/15/2017 minutes
- MSP S. Ishaque/M. Gaitan

MOTION TO APPROVE JUNE MINUTES INTO THE RECORD.
MSP M. Gaitan/T. Gonzalez

REPORT FROM WORKSITES:
CITY: P. Atkinson – 5/18 eboard meeting, Pres. Consult. 5/2 – issues discussed – Welcome Center, staff without office space, training for unclassified workers, new building auto opening at 8am no staff present, SS build. Has reflective film to help with heat, 5/25 member meeting – many concerns over PS, 6/6 graduation held at Greek theater.

PIERCE: M. Montanez – 6/2 Delegate meeting, chapter meeting sched. 6/28, Chapter Chair Henry Chang stepped down – Thank you Henry for all your work, issues: hospital work environment in SS, PeopleSoft issues.

DISTRICT: - No Report

SOUTHWEST: C. Walker - No Report

EAST: E. Alvarado – 6/12 consultation, 6/6 graduation, 6/12 chapter meeting, some members have not had an eval 2-5 yrs, CalWorks students working 30 a week, reviewing. Professional Dev. Bylaws do not include classified reps., moving staff to cover adult ed., dust in Allied Health from AC, Issues of denial of ADA Accommodations, office asst. doing senior sec. work, upcoming interviews: senior sec., ASU senior sec., A&R assistant, senior sec.

TRADE: L. Hunter – 6/12 consultation – 9/80 work schedules, classified vac., new Union office; Events – 6/3 graduation, 6/8 & 9 College Council Retreat, 6/12 new employment System workshop, 6/12 Dream resource Center opening, 6/19 walking challenge begins, 6/26 membership meeting; Member Concerns – Step 3 grievance served on President, Classified Vacancies – culinary arts, payroll, foundation, admin, Sec., PC denied working out of class request, Member in athletics concerned about dust during reno.; employee was instructed to override under age app requirements, member and sub. Experiencing negative work environment; Hiring’s – Recruiting coord., student recruiter, SSA, payroll tech., A&R Tech., IA in cosmetology, culinary, chemical tech.; Retirements – M. Horn, M. Bates, C. Lemoncito, M Lou Melencio, E. Sims, D. Jeffress.
HARBOR: W. Gilliam – 6/17 consultation – financial aid work environment, June 2017 complete move to A&R; Issues – concerns over not replacing staff, HRA, COLA.

VALLEY: V. Enriquez – Consultation – looking to hire 80% vacant positions by RSP, vacant position classifications are being changed, 8/25 Opening Day Event, 8/2017 Classified Appreciation Day, May lose Union Office, president gave committee members to attend the shared governance committee, 6/21 chapter meeting, met with 2 members regarding their probation evaluations.

MISSION: S. Mignosi – 5/2 President brought in In & Out for faculty and staff, 5/16 Town Hall, 5/26 Opening of Dream Center, 5/10 Transfer Day, 5/13 Food & Wine Festival, 5/30 Classified Appreciation Day; Classified Hiring – Interviews for Admin. Sec. 6/12; Member Issues – Issue regarding timesheets resolved, Grievance filed for back pay; Grievance filed in SS for SW’s doing unit 1 work.

WEST: J. Haywood – Presidents consultation 6/19; Unit Issues – unit member accused of threatening a faculty member, member reclass denied, PeopleSoft issues across campus, member responsible for lab accused of student slip and fall, 6/1 college council – college directed to reduce hires by 20%, looking at campus security, 5/8 & 6/13 classified hiring committee, classified hiring – A&R assist., A&R eval. Tech., Financial aid tech.

RETIREES: B. Harmon – Membership is at approximately 49 at 50 entitled to a 2nd delegate, total possible over 250; still trying to obtain information for our recent retirees. Planning “graduation parties” 1 in June and another in December for retirees.

REPORT FROM DIRECTOR OF OPERATIONS: Vacant - Hiring selection in progress - will report back next meeting.
Installation of Officers – Performed by Fern Reisner – Welcome to the incoming Officers

4. REPORT FROM OFFICERS:
   a. Treasurer: S. Page – The checking balance is $797,439.76; The expenditures total $89,896.77 Deposits $120,683.24; The COPE balance is $70,997.36; Attended the DMC meeting on 5/17 – Highlights: College Promise, De Leon wants to increase Cal Grant B, District will replace 45 faculty members, total faculty retirements 145; 5/24 budget and finance committee; Updated internal HR report – all violations have been corrected except exit documentation and removal of adverse materials, ESC $27.2 million dollars more in spending and revenue generated this fiscal year - projected $109 million in reserve ending balance, Governors May revise, COLA $9.2 million for LACCD, the percentage is $1.56. Due to PS issues estimated we lost 2000 students compared to same time last year, attended student affairs 6/9; new student trustee – C. Martinez; Pacific Dining food vendor choice – they are able to accept EBT cards, students are concerned with lack of support from advisors do to the advisors additional duties, committee drafting resolution to protect undocumented student in and out of school, attended LAANE Women’s Day 5/12.; open book day 6/27.

   b. Interim Second Vice President: Position unfilled

   c. Interim First Vice President: M. Gaitan – Attended UCLA Labor Center Banquet; 5/12 LAANE Luncheon; 5/23 Budget review; 5/30 Officers meeting; 6/9 Shoes that Fit year end party/thank you, 422 shoes were delivered, City, district, East, West, Pierce, and retiree a Shoes that Fit alternate is needed, would like more representation at each school on delivery, Curtis mentioned how moved he was being his first experience with Shoes that Fit when delivering to the school to see the joy that they brought to the kids and counselor; Ongoing issues with PS.

   d. Interim Secretary: C. Smith – Attended Institutional Effectiveness and Student Success – Committee discussed SW accreditation issues; resolution for undocumented and privacy rights; A. Hoffman wanted to do away with paper applications; District working on their strategic plan.

   e. Motion to enter 2017/2018 budget into the record
      a. J. Haywood/E. Alvarado MSP
5. President’s Report: V. Butler
   a. **Worksite Training** – Additional training will be scheduled; Leadership Training RSVP’s are needed so we know who is attending, scheduled for 6/22 @ TT
   
   b. **Negotiations** – HRA – Still in discussion
      a. Entered Closed Session - Motion: E. Alvarado/S. Jeter-Williams MSP
      b. Leave Closed Session – Motion: S. Ishaque/E. Alvarado
   
   c. **Board of Trustees** – V. Butler - 6/7/2017 – Meeting ended at 10:45PM; Mentioned to the BOT about the lack of response to the HRA, food vendor contract, Walking Challenge, there was a resolution for Nancy Pearlman, Mike Eng, Scott Svonkin; recognized retirees, but not the full list; BOT resolution regarding undocumented all students – many speakers over this issue; discussion on mistreatment by VPSS at SW College, Person came to speak in support of Nancy Pearlman.
      a. **Legislative and Public Affairs Committee** – Looking at College Promise; community college completion and accepted grants; SB for the Veterans resource Center

   d. **Consultation/LACCD/Personal Commission** – Discussed absence form – requesting that the casual absence choice be removed; catastrophic illness leave; PC Commission has an online site to submit a transfer request; Continued discussion on what constitutes a super – according to PC 6-8 employees counts as a supervisor; PC having a forum talking about the HR audit; Fern attended EEOC, found out that the compliance officer was not training staff to be on hiring committees – 2 trainings upcoming at Harbor 6/25 and Pierce 6/30; requested info on CGCA’s – we received a massive list 6+ pages, many areas do not seem to have a CGCA assigned to that area they should be working with a counselor.

   e. **JLMBC:**
      Wellness/EAP/Benefits -
      HRA – HRA still being discussed with District
      EAP – looking to do an RFP for the EAP program

   f. **LACCD – Budget - DBC Executive Committee** – Shirley reported in her report

   g. **LACCD Springboard to Strategic Planning** – No Report

   h. **Activities Coordinator:** M. Romo – Food Drive – Participated in the Food Sorting; Labor Day Parade upcoming.

   i. **Union Days** – None Scheduled

   j. **Director of Operations** – No Report.

   k. **Sandra Lepore Scholarship** – We did not receive any applications, we are going to run it again.

   l. **AFT National** – Velma received a call from AFT National and they want to meet with us to see what are concerns are relating to the CFT. Waiting to set a date in DC

6. Affiliate Reports/Schedules
   a. **LA County Federation of Labor AFL-CIO** – D. Morrissette – 5/15 new delegates sworn in; $183,698.44 cash disbursement, $1,266,583.11 cash in bank, $1,995 in solidarity fund; $25,000 for Labor Center Dinner @ LATT, $750.00 for LAUNA, and donation for CLUW’s Giants of Justice on 5/25; May Resist was a great success; Union Night at dodger Stadium 8/11 7:10PM.
      Velma received a call from the County Probationary Org. the will be honoring Velma in July.

7. **Grievances/Arbitration:** F. Reisner
   Attempting to get information chapter information – we presented the law and district is still refusing to give the information. Probation emp. Are not getting a timely eval. Looking into a SI Leader and presenter trainer position; Would like District to hold a workshop on moving from employee health care to Medicare.
Grievances – SSS position whose duties have been removed, met with Chancellor on 4 grievances – not receiving info in a timely manner, use of carts, creation of dean of research (classified position), IT Security;
Situations – Still working with the firewall issues at Mission; waiting to get a date on an unfair filing; summer hours, student workers, FLMA, u Notice with 5 days suspension, upgrade classification, members with poor attendance or absent for months, ergonomic furniture.

8. MOTION TO GO INTO COPE AT 5:10PM
MSP M. Gaitan/E. Alvarado

MOTION TO LEAVE COPE AT 5:19PM
MSP S. Mignosi/M. Romo

9. RIDESHARE: V. Tylecek – 5/10 MTA Marketing Workshop; AQMD – staff left AQMD, new staff working, approval letters were given to us late; AQMD had computer issues showing fees owed that were not, LACCD Rideshare Task force 6/8; 6/28 2 ETC retiring – meeting will be at City College; next meeting August or September.

10. Executive Board Retreat – Looking at June 21st and 22nd at LATTC

11. Other - Old Business - None

13 New Business – None

Motion MSP M. Horn/V. Enriquez – Labor Solidarity Parade donation of $600

Motion MSP T. Gonzalez/M Montanez - Motion to accept the 2017/2018 Exec. Board Meeting Schedule

Motion MSP P. Atkinson/T. Gonzalez – Motion to certify Election of Officers

Motion MSP J. Haywood/M. Gaitan – Motion to re-affiliate with Labor United for Universal Health Care $700

Motion to Adjourn MSP C. Smith/J. Haywood

Next Meeting Thursday, July 13th 2017, 3:00p.m., AFT Office

Submitted by,

Curtis Smith, AFT 1521A Interim Secretary