

**AFT STAFF GUILD EXECUTIVE BOARD**  
**Wednesday , September 9, 2015**  
**AFT Office, 3:05pm**

**PRESENT:** V. Butler; D. Bates; S. Chen-Page, M. Gaitan; F. Reisner; S. Lepore; P. Atkinson; V. Tylecek; N. Nandakumaran; M. Perez; M. Romo; M. Castillo; L. Murphy; H. Chang; J. Millhone; S. Ishaque; D. Richarte; L. Hunter; E. Traylor; M. Horn; C. Maddren; D. Morrissette; S. Jeter-Williams

**EXCUSED:** M. VanGinkle; L.E. Ramirez; W. Gilliam; J. Haywood E. Alvarado; K. Roberts

**ABSENT:** B. Love; L. Piernas; L. Nunez

**GUEST:**

**CALL TO ORDER:** President Butler called the meeting to order at 3:05 p.m.

**MOTION TO APPROVE JUNE & JULY MINUTES INTO THE RECORD**  
MSP D. Bates/H. Chang

**REPORT FROM WORKSITES:**

**CITY:** P. Atkinson – No Report

**PIERCE:** H. Chang – Chapter meeting 7/22 & 8/18. Consultation – member received outstanding performance in the past year. Professional development plan discuss. Better communication structure training of shared governance committee members. two grievances served in the past two weeks, two grievances resolved, one ongoing.

**DISTRICT:** M. Romo for M. Perez – 9/11 unit meeting. Consultation 9/9 management training, classified invited to participate. Parking shuttle schedule problems. two grievances, CGCA in financial aid Step 1, buildLA outsourced Datacom Step 2. Emergency noticed system on 8/28 due to power outage didn't work well.

**EAST:** L.E. Ramirez – No Report

**SOUTHWEST:** C. Walker – No Report

**TRADE:** L. Hunter – 9/30 campus meeting. MOUS certification push. Sexual harassment training. Consultation 9/14 to discuss organizational charts. Pending: EAP session for 2 employees, lay-off notice rescinded rescheduled involuntary reassignment. Four unit 1 hirings in progress.

**HARBOR:** W. Gilliam – Emailed Report – Consultation 9/10. Members teaching monitored by administrator. Financial Aid work stations still the same. Taking action on student workers doing unit 1 work in bookstore and financial aid. Safe work environment concerns. One new hire.

**MISSION:** L. Murphy for M. Castillo – Written Report – CSIT MOUS test-site five training stations. Consultation 9/24.

**RETIREEES:** A. Mayer – No Report

**VALLEY:** C. Maddren – Consultation 9/17, chapter meeting 9/23. Social security workshop big hit. 8/18 classified staff appreciation picnic. Two hires, three pending new list. 21 members got attendance incentive. Maria Real graduated with her MBA. Issues with library employees workweek, management to cover Saturday hours.

**WEST:** D. Morrissette for J. Haywood – New interim president. Consultation 9/21, chapter meeting 9/24. Removal of student workers as cashiers. Sustained growth plan. \$1M carried forward. 5 Construction projects 2015/16. One new hire, two promotions.

**REPORT FROM EXECUTIVE DIRECTOR:** S. Lepore – 75 reduced agency fee packets went out. Thanks chapter chairs and others for recruiting.

**REPORT FROM OFFICERS:**

**Treasurer:** S. Page – Annual financial audit completed & in compliance. Budget Committee – 60 additional faculty to be hired in 2016. Deficits – City \$2.4M, Harbor \$855K, Southwest \$2.2M. District paying Sheriff's contract, instead of colleges. Received \$57.67M one time state funding Chancellor spending recommendation \$27.45M Access & preparation for success, \$5.5M Teaching & learning for success, \$23.615M Organizational & effectiveness, \$1.104M Resources & collaboration. New student trustee elections due to major violations.

**MOTION TO APPROVE FINAL 2015-2016 BUDGET**

**MSP** P. Atkinson/M. Perez

**First Vice President:** D. Bates – JLMBC 8/4, 8/13, 8/19, 8/26, 9/3 Negotiations. 9/1 consultation with District. Catastrophic illness situation at Pierce.

**Second Vice President:** M. VanGinkle – No Report.

**Secretary:** M. Gaitan – Participated in CCE planning committee. "Hot of the Press" in progress. Attended APALA convention.

**President:** V. Butler – BOT 8/5 3 member retirees. Disciplinary action regarding a member. 8/19 BOT retreat, voted on budget. 9/2 BOT student success scoreboard, 3 member retirees. Consultation classified teaching time adjustment, vacation, comp time, g-basis; District list of mediators; foundations - secure finances & operations audits. Anniversary date implementation. Final discussion on department chairs role and clarification. Volunteers grievance. CGCA's in the District office. Use of Facilities. Dress code. Tuition reimbursement delays. JLMBC – EAP utilization; Wellness guidelines; wellness budget; website in process; open enrollment 9/14-10/9; inaccurate newsletter. Health benefits workshop; Cadillac tax 1/2018.

**MOTION TO GO INTO CLOSED SESSION AT 3:45PM**

**MSP** M. Romo/P. Atkinson

**MOTION TO COME OUT OF CLOSED SESSION AT 4:18PM**

**MSP** P. Atkinson/E. Traylor

**AFFILIATES REPORTS/SCHEDULES**

- CCE Division Meeting – Fri. 9/25, Sheraton Grand, Sacramento
- CFT Committees Meeting – Sat. 9/26, Sheraton Grand, Sacramento
- CFT State Council Meeting – Sat. 9/26, Sheraton Grand, Sacramento
- CCE Conference – Fri. 10/9-11, San Jose
- L.A. County Federation of Labor – M. Romo – No July meeting. 8/17 COPE process for candidates changed.

**Grievances/Arbitration** – F. Reisner – Ongoing arbitration. Grievances – CGCA's , HR R-112 violation, Adjuncts performing Unit 1 duties, Consultants, Districtwide foundations. Situations – Student workers in Assessment Center, SFP layoff notice, Interactive meeting on employee work restrictions not done in a timely manner.

**Political Coordinator:** S. Ishaque –

**MOTION TO GO INTO COPE AT 5:15PM**

**MSP** D. Bates/M. Gaitan

**MOTION TO COME OUT OF COPE AT 5:26PM**

**MSP** P. Atkinson/D. Bates

**App/Website Updates:** V. Butler – Review website, APP and send in information and photos.

**Shoes That Fit:** No Report (Chair Vacant)

**LACCD ETC "Rideshare":** V. Tylecek – 9/2 MTA marketing workshop, 8/28 Mobility 21 Conference.

**Southgate/ELAC:** Set meeting up with members at Southgate

**Executive Director Position:** 9/30 meeting

**1521A Annual Membership Meeting:** 9/19, Guest speakers Yee, Kamlager

**Old Business** – Water main broke and repaired. Plan to re-carpet the whole office.

**New Business** – No Report

**Other Business** – Pass through amount increased by 3 cents.

**MOTION TO PURCHASE A ¼ PAGE VERTICAL AD IN THE UNITED FARM WORKERS COMMEMORATIVE JOURNAL FOR \$650.**

**MSP D. Bates/M. Gaitan**

**MOTION TO ADJOURN AT 5:55PM**

**MSP C. Maddren/M. Montañez**

ADJOURNED at 5:55 PM

**Next Meeting Wednesday, October 14, 2015, 3:00p.m., AFT Office**

**Respectfully submitted by**

A handwritten signature in black ink, appearing to read 'Mercedes Gaitan', written in a cursive style.

**Mercedes Gaitan, Secretary**