

**AFT STAFF GUILD EXECUTIVE BOARD MEETING**  
**Wednesday, September 10, 2014**  
**Staff Guild Office**

**PRESENT:** D. Bates; F.Reisner; S. Lepore; M. VanGnkle; S. Chen-Page; P. Atkinson; B. Love; V. Tylecek; N. Nandakumaran; M. Romo; L. Ramirez; E. Alvarado; W. Gilliam; A. Miller; M. Castro; J. Armstrong; H. Chang; J. Millhone; S. Ishaque; N. Luu; G. Whaling; M. Horn; C. Maddren; C. Glasband; T. Ramirez; L. Nunez; D. Morrissette; S. Jeter-Williams

**EXCUSED:** V. Butler; M. Perez; J. Haywood

**ABSENT:** M. Gaitan; J. Ortiz; L. Hunter

**CALL TO ORDER:** First Vice President Bates called the meeting to order at 3:05 p.m.

**MOTION TO ACCEPT MINUTES FOR JULY 16, 2014 WITH CORRECTIONS**  
MSP VanGinkle/Atkinson

**REPORT FROM WORKSITES:**

**WEST:** S. Jeter-Williams for J. Haywood - Consultation is scheduled 9-22-14 and 10-20-14; unit meeting scheduled for 10-20-14; Professional Development week 8-25-14 through 8-27-14; new shuttle service for staff and students which began on 9-2-14; Joanne Haywood, Luz Nunez, Sheila Jeter-Williams, participated in the 35<sup>th</sup> Annual Labor Day Parade; Dionne Morrissette (Lady Liberty) and her daughter DeAndria Miiligan (college graduate) also participated; because of Chapter's insistence, an additional B-shift employee in Financial Aid Office was hired; working on the Business Office; Shared Governance – Dionne Morrissette and Dawn Castro were appointed to the Budget Committee; Luz Nunez to the College Leadership Planning Committee; Administration still having problems interpreting the new Hiring Committee MOU (HR 112).

**VALLEY:** C. Maddren – Consultation with new president on 8-25-14 and 8-29-14; Chapter Meeting on 8-27-14; Administration Building occupants relocated to a temporary location; Classified Staff Enrichment Day on 7-23-14; many attendees; 22 members received perfect attendance awards; grievance filed regarding performance evaluation procedure; put in abeyance.

**PIERCE:** H. Chang – Consultation with the President rescheduled for September; Delegates Meeting scheduled for 9-17-14; Chapter meeting 9-24-14; union membership cards now available at worksite Personnel Office after members made the suggestion; Shared Governance Committee met with worksite unions on 8-13-14; Staff Guild raised concerns regarding the closed entry gate on Victory Blvd; gate is now open; manager in Personnel Office failed to notify union regarding hiring committee being formed; when Chapter Chair informed the manager of the violation, Manager told Chair to file a grievance; step 3 grievance pending.

**MISSION:** M. Castillo – Chapter Meetings on 8-4-14 & 9-9-14; next meeting scheduled for 10-9-14; Chapter Meeting on 8-6-14 – 43 members attended; questionnaire distributed asking for feedback about possible workshops; 36 members responded; issue with working out of class; Assessment Center was transferred from Student Services to Academic Affairs; vacancy in Shared Governance Oversight Committee has been filled; member complained about noise in Reprographics because of construction; buildings being worked on to comply with ADA regulations.

**HARBOR:** W. Gilliam – Consultation with the new President on 8-20-14; attentive to the chapter's concerns about replacing the vacancy in Payroll; he formed an advisory committee on

how to spend the funds from the District; appointed a classified representative from each unit to be involved in the decision-making process; members have concerns regarding work duties; also have issues with supervisors approving vacation then attempted to reconsider; there is a budget surplus at the worksite; student enrollment is up; President is requesting each committee be held accountable for their actions; Opening Day on 8-28-14; Deputy Chancellor gave the welcome speech..

**DISTRICT:** M. Romo for M. Perez – Consultation with Deputy Chancellor on 8-27-14; discussed the possibility of re-creating the Staff Development Committee at ESC; started conversation to officially create Classified Day at ESC during a week in May; Deputy Chancellor is investigating status and roles of CGCA and Student Workers; HR Department reorganization on hold; next consultation is scheduled for 9-19-14; EAP Workshop on 9-8-14.

**CITY:** P. Atkinson – Consultation with the President is scheduled for 9-24-14; issues to be discussed will include to backfill vacant classified positions; campus bullying by supervisors; Student Summit held on 8-27-14; issues regarding Staff Guild Members supervision, vacation scheduling and union release time; Chapter had 2 members with their families attend the Labor Day Rally and March; Welcome Days booth staffed by Unit 1 members; Chapter Meeting on 9-8-14; second incident of violence near the Admissions & Records Office; no report for Shared Governance Committees.

**EAST:** L. Ramirez –

**SOUTHWEST:** C. Walker – No report.

**TRADE:** L. Hunter – No report.

**RETIREEES:** No report.

**REPORT FROM EXECUTIVE DIRECTOR:** S. Lepore-Congratulation to all who recruited non-members into members; we did a great job in preparation for the agency fee packets/mailings.

**REPORT FROM OFFICERS:**

Treasurer: S. Chen-Page – Completed audit for 2013-2014 fiscal year; requested chapter's reimbursements; will prepare expense reports for each chapter; attended CLF conference 7-14; participated in a march at the hotel for better wages and health benefits for the hotel workers.

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**MOTION TO APPROVE THE FINAL BUDGET FOR 2014-2015**  
**MSP VanGinkle/Ramirez**

First Vice President: D. Bates – Negotiations on 7-17-14 and 8-14-14; breakfast with the Chancellor on 8-11-14; County Federation of Labor 7-25-14; Jewish Labor Brunch on 8-24-14.

Second Vice President: M. VanGinkle – Personnel Commission Meetings – 7-29-14 – PC approved a work out of class for a member at Trade retroactive past the usual 100 days; reclassification of a member at Southwest from Stock Clerk to Bookstore Buyer; reclassification for member at Trade from Office Assistant to Sr. Office Assistant; changes to the Payroll Assistant job specs; 8-12-14 meeting – attempted a reclassification for a member but wasn't successful; notice of outstanding work performance for Karen Yao from Harbor; 8-26-14 meeting – Successful reclassification for employee at West from an Admissions and Records Assistant to at Sr. Office Assistant; designated eligibility list for Administrative Intern in Personnel Commission; revision to PC Rule 735; 9-9-14 meeting – Established new classification of Assistant Director of HR Operations at the ESC; job spec changes for Art Gallery; attended CLF Biannual Convention on July 29 to 30<sup>th</sup> in San Diego; attended area council meeting hosted by

Hawthorne Unified School District on 8-8-14; attended Annual Retirees Luncheon on 9-8-14; Labor Day Parade and Rally on 9-1-14.

Secretary: M/ Gaitan – No report.

President's Report: D. Bates for V. Butler

Negotiations – Met 3 times with the negotiating team; sent out negotiations survey to the membership; distributed initial contract proposal

**MOTION TO ACCEPT 2014-2017 INITIAL CONTRACT PROPOSAL  
MSP VanGinkle/Alvarado**

**MOTION TO MOVE INTO CLOSED SESSION  
MSP Romo/Ramirez**

**MOTION TO COME OUT OF CLOSED SESSION  
MSP Atkinson/Romo**

Board of Trustees 7-23-14 – M VanGinkle Long session; not much to report; 8-6-14 – New president's introduction; classified employee's dismissal pulled; announcement of retirees; 8-20-14-Discussion of firewalls at Mission; mention of Xerox technician doing Unit 1 work; suspension; dismissal pulled; 9-3-14 – Labor Day comments; increase in student graduations.

Consultation – Cancelled.

JLMBC – Open enrollment 2014 starts in September;

**MOTION TO GO INTO CLOSED SESSION  
MSP Romo/Whaling**

**MOTION TO COME OUT OF CLOSED SESSION  
MSP VanGinkle/Whaling**

**MOTION TO PUT TOGETHER A TEAM OF MEMBERS TO ATTEND BOARD MEETING  
REGARDING OUR HRA FUNDING  
MSP Romo/Reisner**

EBoard members attending- S. Chen-Page; Greg Whaling, M. Castillo (speaker), M. Romo, F. Reisner (speaker), B. Love, E. Alvarado, S. Ishaque, N. Nandakumaran, L. Nunez, D. Morrisette, A. Miller (speaker), T. Ramirez, V. Tylecek, J. Armstrong, M. VanGinkle.

LACCD Budget – M. Romo – 12 million in funding from lottery; breakdown of budget in 2 parts: instructional and deferred maintenance; looking at post Prop 30 funding; FON hiring – finding was taken off the books; intent to hire a federal lobbyist; enrollment down state-wide.

**AFFILIATES REPORTS/SCHEDULES**

CFT Committee Meetings – 9-27-14 at San Jose Marriott  
CCE Division Meeting – 9-27-14 San Jose Marriott  
CFT State Council Meeting – 9-28-14 San Jose Marriott  
LA Federation of Labor Delegate's Report – D. Morrisette – Port Truck Drivers Picket Line video; resolution passed for America Labor Supports Humanitarian Solution to a Humanitarian Crises; health insurance and pay cuts at Fox 11; Trade Tech Labor Center – 25 graduates presented with certificates; California movie industry being taken over by out of state entities-which let to AB 1839-California Film and Television Retention and Promotion Act.

Grievances/Arbitration – F. Reisner – Firewalls at Mission are a danger; 2 citations from the fire marshal; split assignments-retro compensation; step 3 grievance-overall good evaluation with negative comments regarding union release time; possible PERB; step 1 grievance on a non-employee of the District having access to SAP; problems implementing Appendix W-Chair appointed member to sit on hiring committee; manager attempted to stop her; problems in 2 Financial Aid Offices; manager wanted release time to be made up.

Activities Coordinator –

**MOTION TO GO INTO COPE**  
**MSP Ishaque/Whaling**

Political Coordinator: S. Ishaque – AFT Political Boot Camp 7-21 – 26, 2014; won phone bank contest; instruction on how to run a campaign manually and resources to run them independently; attended CLF Convention on 7-29 – 30, 2014; not many education-related issues brought forth; breakfast with Chancellor on 8-11-14; SCI Grant meeting on 8-27-14; SCI Grant training on 9-5 – 6, 2014; attended the County Fed Meeting on 9-10-14.

**MOTION TO ENDORSE SCOTT SVONKIN FOR BOARD OF TRUSTEES LACCD AND  
CONTRIBUTE \$ 1,000**  
**MSP Ishaque/Mitchell**

**MOTION TO ENDORSE MIGUEL SANTIAGO FOR ASSEMBLY AND CONTRIBUTE \$ 1,000**  
**MSP Bates/VanGinkle**

**MOTION TO COME OUT OF COPE**  
**MSP Atkinson/Castillo**

HR 112 Selections

Executive Director Position – Sandra has agreed to stay in the position and work Monday through Thursday for one year to 9-28-2015.

**MOTION TO ACCEPT SANRDA LEPORE'S EMPLOYMENT CONTRACT FOR ONE YEAR**  
**MSP Whaling/Atkinson**

1521A App/Website Update

Shoes that Fit: L. Nunez – Meeting on 8-11-14; some elementary schools we contacted did not respond so we will be moving on to the next; also be working with some of the same schools; 3 new members in the committee; still need representative from ESC, East and Southwest; have distributed over 400 pairs of shoes; next meeting scheduled for next week.

Ride Share Program: V. Tylecek – Meeting cancelled on 9-4-14; next meeting scheduled for 10-2-14 and LACC; LACC Ride Share Event is scheduled for 10-8-14 at 10 a.m.; Mobility 21 Summit on 9-5-14; 13<sup>th</sup> Annual So. Cal Transportation Summit – this entails the public, businesses, and community working together; MTA Marketing Workshop on 9-10-14; emergency preparedness committee has not met; on 9-15-14 MTA fares increase \$0.25; raffle of MTA grab bag.

Worksite Foundations – No report.

1521A Annual Membership Meeting-scheduled for Saturday, September 20<sup>th</sup> at the Los Angeles Hotel (formally the Marriott downtown);

Constitution/By-laws Amendment – Proposed Dues Increase – Working on flyer prior to membership meeting.

1521A Retreat – October 5, 6 & 7<sup>th</sup> at the Manhattan Beach Marriott

Southgate/ELAC -

**MOTION TO DONATE \$ 500 FOR THE LABOR DAY PARADE/RALLY**

**MSP Alvarado/Romo**

**MOTION TO DONATE \$100 TOWARDS AIDS WALK LA**

**MSP VanGinkle/Whaling**

**MOTION TO ENDORSE AUTUMN BURKE FOR 62 DISTRICT ASSEMBLY AND CONTRIBUTE \$ 100**

**MSP VanGinkle/Alvarado**

**MOTION TO PURCHASE 2 TICKETS FOR \$ 250 TO THE 11<sup>TH</sup> ANNUAL ADELANTE AWARDS DINER AND CELEBRATION ON OCTOBER 1, 2014 (Shirley and Ed will attend)**

**MSP VanGinkle/Romo**

**MOTION TO ENDORSE TONY MENDOZA FOR 32<sup>nd</sup> DISTRICT SENATE AND PURCHASE THE BELIEVER PACKAGE FOR \$ 500 FOR EVENT ON OCTOBER 11, 2014**

**MSP Ishaque/Atkinson**

**MOTION TO ENDORSE JIMMY GOMEZ FOR ASSEMBLY AND CONTRIBUTE \$ 1,000**

**MSP Chen-Page/Bates**

**MOTION TO SUPPORT SHEILA KUEHL FOR SUPERVISOR AND CONTRIBUTE \$ 500**

**MSP VanGinkle/Romo**

**MOTION TO PURCHASE AMBASSADOR PACKAGE FOR \$ 3,000 FOR UPCOMING LANE CITY OF JUSTICE AWARDS DINNER**

**MSP Atkinson/Alvarado**

**MOTION TO ADJOURN**

**Respectfully Submitted by,**

**Mary VanGinkle for Mercedes Gaitan**