

AFT STAFF GUILD EBOARD MEETING
Wednesday, June 19, 2013
AFT Office

PRESENT: V. Butler; D. Bates; F. Reisner; C. Smith; L. Nunez; G. Foster; B. Love; V. Tylecek; P. Atkinson; S. Chen; M. Perez; S. Kwan; E. Alvarado; W. Gilliam; T. Davis; S. Mignosi; J. Armstrong; H. Chang; J. Millhone; S. Ishaque; G. Whaling; J. Robertson; L. Hunter; E. Traylor; M. Horn; M. Gaitan; D. Santoianni; K. Murray; C. Maddren; R. Zamora; J. Haywood; D. Morrissette; S. Jeter-Williams

EXCUSED: S. Lepore

ABSENT: L. Ramirez; C. Sutherland; M. Romo; K. Roberts; L. Fox;

CALL TO ORDER: First Vice President Bates called the meeting to order at 3:05 pm.

MOTION TO ACCEPT MINUTES FOR MAY 8, 2013 WITH CORRECTIONS

MSP Atkinson/Mignosi

REPORT FROM WORKSITES:

MISSION: S. Mignosi – Graduation ceremonies were held on June 4; James Armstrong was appointed grievance rep on May 23, 2013; Ice Cream Social scheduled for June 21, 2013.

HARBOR: W. Gilliam – Consultation with the President was on May 8, 2013; issues discussed were overtime offered to certain members and not to all members, under review; promised seven classified positions to be offered and filled; Employee Service Recognition Luncheon on May 8, 2013; Human Resources Committee officially accepted by the CPC ; Tim Davis appointed co-chair of that committee.

VALLEY: C. Maddren – Chancellor Search Town Hall Meeting on May 15, 2013 not well attended; Consultation with the President on June 17; special consultation on May 24th regarding hiring notice process stemming from arbitration; Chapter Meeting on May 22, 2013; Years of Service Awards were held on May 16, 2013; campus Eboard meeting on May 17th; Classified School Employees Week – Staff Development had a coffee break event cosponsored by the Staff Guild; Proper Posture in the Work Place Workshop; worksite hiring's: SFP Office Assistant, Computer Lab Assistant, English Department Secretary and Senior Office Assistant; all were attended by chapter chair appointee; Unit 1 member Juan Avalos participated in a project called Living Water while on vacation to El Salvador.

CITY: G. Foster – Consultation with the President on June 6, 2013; chapter meeting on June 12th; Budget Committee was cancelled; Community Emergency Response Training on June 24, 2013.

EAST: E. Alvarado for L. Ramirez – Graduation ceremonies on June 4, 2013; Chancellor Town Hall Meeting on May 14, 2013; evacuation on May 16th; President's Gala on June 8, 2013.

DISTRICT: M. Perez – Consultation with Deputy Chancellor on June 18, 2013; subjects discussed- updated on the status of the hiring of a permanent Vice Chancellor of Human Resources; interviews will be scheduled in July; existing SAP consulting contracts will be terminated by December 2013; goal is to create permanent SAP positions paid with operational funding; managers and supervisor contract training will be scheduled for next month.

TRADE: L. Hunter – Consultation will resume in Fall of 2013 when the new president is in place; African American Graduation on May 29, 2013; College Council Retreat on June 6 and 7, 2013; chapter chair and grievance rep were in attendance; workshops offered on accreditation, needs of classified employees and work style; temporary reassignment of 12 classified employees requested by senior management to

create a "One Stop Shop" student processing area; employee requested to be reassigned due to a hostile work place; member received an informal counseling memo.

SOUTHWEST: J. Robertson – Emergency Preparedness Meeting took place in lieu of the Santa Monica College shootings; management will take responsibility for implementing safety procedures; Budget Meeting on May 31, 2013; community members and others were distraught over possible elimination of the football program; after further deliberation the President found money to support the football program for fall session; the college is in deep financial trouble for this year; Unit 1 member in library is working Saturdays instead of working the 10 hour work week for the summer.

WEST: J. Haywood – Campus Eboard Meeting on June 12, 2013; consultation with the President on May 20th; Chancellor's Selection Town Hall Meeting on May 14, 2013; commencement ceremonies on June 4th; during consultation on May 20th, had discussion about the dissemination of resources across the campus as it relate to faculty and staff; able to work with supervisors to resolve policy in Admissions and Records office where employees were given written warnings about noncompliance; met with supervisor to discuss having Unit 1 members taking on duties of the college foundation; investigate issue of college SPOC doing the work of Unit 1 employee.

PIERCE: H. Chang – Consultation with the President rescheduled for July 16, 2013; consultation with the Vice President of Student Services on June 12th regarding annual plan and program review to a department under Student Services umbrella; Chancellor Selection Town Hall Meeting on May 13, 2013; survey regarding the upcoming 4/10 work schedule sent out by chapter chair to see how members feel the 4/10 schedule was handled by the college; delegates meeting scheduled for June 19, 2013; chapter meeting scheduled for July 3rd; developing a good working relationship with the Faculty Guild.

RETIREEES: No report.

REPORT FROM EXECUTIVE SECRETARY – S. Lepore – No report.

MOTION TO ALLOW ANDRA HOFFMAN, CANDIDATE FOR 45TH DISTRICT ASSEMBLY TO SPEAK
MSP Smith/VanGinkle

MOTION TO GO BACK TO REGULAR SESSION
MSP VanGinkle/Smith

REPORT FROM OFFICERS:

Treasurer: L. Nunez – Budget Meeting on June 4, 2013; reviewed Staff Guild revenues and expenditure for 2012-2013; SAC Committee Report – new student trustee was sworn in at the Board Meeting; ASO Advisor will do workshop on parliamentary procedures.

MOTION TO ACCEPT THE 2013-2014 STAFF GUILD TENTATIVE BUDGET
MSP Bates/Page

First Vice President: D. Bates – Continuing work on editing new contract to distribution; UCLA Labor Center Luncheon; Budget meeting; Women of Labor Conference on June 10 – 11, 2013; Joe Hill Luncheon on June 19' 2013.

Second Vice President: C. Smith –Attended the Personnel Commission Meeting on June 11, 2013; very long meeting; discussed changes to SAP series.

Secretary: M. VanGinkle – Hot off the Press submitted for approval; ongoing attendance to Labor Day Committee Meetings; attended UCLA Labor Center Banquet on May 23, 2013; Officers Meeting on June 13th; Labor Day Committee Meeting – Councilman Joe Busciano has agreed to cover expenses for the school buses, portable toilets for the rally and the stage; asking Councilman to cover all costs for the park permits; leadership in Human Resource at the District have decided to fill Personnel Mangers position; there is talk of reorganization of HR when the new people are in place; testing new HR protocol in SAP.

President: V. Butler –

Negotiations – Trying to get the contract together for distribution; designing new front cover; salary reopeners for 2013-2014.

Board of Trustees – 6/15/13 – Institutional Effectiveness; legislative committee- AB 450; LACCD redid their website with a new look-ADA compliant; reopeners for all bargaining units; Board had Personnel Commission do salary study to increase salary for new Director of Facilities at the District Office.

Board of Trustees – 6/12/13 – Resolution for Immigration Reform; employee suspensions withdrawn for further discussion.

Consultation: Auditing the sheriff's offices at the worksites; trying to say the student cadets can dispatch; problem with storage space for Unit 1 members; decided that District can have a key to your space, but can only use it when there is an emergency; union release time codes – confusing time keeping; fitness for duty- they are allowed to drug test for fitness for duty when management concerned with leave and extent of absences; foundation grievances; salary studies – Personnel Commission needs to look at top salaries; partial day lunch time – when does it start? Discuss supervisors who are department chairs.

JLMBC Looking at Sigma for life and accidental death insurance; MetLife has been overcharging the District for many years; CalPERs dependant eligibility audit; pet insurance; Wellness program moving forward;

LACCD-Budget-DBC-Executive Committee – Waiting for Governor to sign the budget.

AFFILIATES REPORTS:

CFT Committees Meetings: Saturday, September 28th in Oakland

CCE Division Meeting: Saturday, September 28th in Oakland

CFT State Council: Sunday, September 29th in Oakland.

CCE Conference: October 18 – 20, 2013 in Costa Mesa.

L.A. County Federation-Delegates Report-D. Morrissette –

May 20, 2013 – Measure FF vote in July; birthday celebration for Dolores Huerta; Immigration Reform Video contest submission to www.shortandstrong.com; competition ends on Friday, August 16, 2013.

June 17, 2013 –Newly elected city attorney Mike Feur and Councilmember Gil Cedilla were in attendance; Compton City Council member Aja Brown thanked everyone for their support; no recommendation on Measure FF; \$ 500 donation to the Boys/Girls Club of Harbor City; \$ 1,000 donation to ACCE; LATTC Labor Center congratulated the class of 2013; largest graduating class to date.

MOTION TO SEND LETTER TO OPEIU REGARDING CONTRACT NEGOTIATIONS FOR OUR O.P.E.I.U. OFFICE STAFF AND THE NEED FOR MARIA ELENA DURAZO TO ASSIST MSP Bates/Smith

State Labor Federation: Women of Labor Conference – CFT did not send any representative; was not included in the program or lobbying.

AFT National – No report

Grievances/Arbitration – F. Reisner – Grievances – others performing Unit 1 duties in the sheriff offices; outsourcing of parking ticket processing; no Unit 1 member working in the Academic Affairs Office; no Unit 1 employee in the majority of Foundation Offices; District-wide volunteers doing our jobs; Staff Guild informed the Board of Trustees that the District didn't document charges properly for employee facing discipline; attempted restructuring of shared governance; attempted to reassign wrong classification; temporary reassignment of employees for a "One Stop " center for summer.

Activities Coordinator: C. Sutherland – No report.

MOTION TO ADJOURN TO COPE

MSP Bates/Tylecek

Political Action Committee – No report.

MOTION TO ENDORSE ANTHONY PORTANTINO FOR STATE SENATE AND CONTRIBUTE \$ 1,000

MSP Bates/Alvarado

MOTION TO ENDORSE ANDRA HOFFMAN FOR 45TH ASSEMBLY AND CONTRIBUTE

\$ 1,000

MSP VanGinkle/Foster

MOTION TO ENDORSE STEVE NEAL FOR 64TH ASSEMBLY AND CONTRIBUTE \$ 1,000

MSP Bates/Morrisette

MOTION TO SUPPORT LA CITY COUNCIL PRESIDENT HERB WESSON AND CONTRIBUTE \$ 300

MSP Foster/VanGinkle

MOTION TO COME OUT OF C.O.P.E.

MSP Foster/Page

CFT Summer School - Asilomar on June 24 – 28, 2013.

Executive Director Position – 16 resumes submitted; one more round of resumes to be accepted.

Classified Employees with Adjunct Teaching Assignments

1521A App/Website Updates: Setting up meetings with chapter chairs to discuss submitting content for the app and website.

Release Time Letter 2013:

MOTION TO ACCEPT 2013-14 RELEASE TIME LETTER AND SEND TO THE DISTRICT

MSP Smith/Foster

1521A Training and Executive Board Meeting July 17, 2013

1521A Annual Membership Meeting: Saturday, September 21 at the Biltmore Millennium Hotel

Staff Guild Executive Board Meeting Schedule 2013-2014

Other:

MOTION TO CONTRIBUTE \$ 500 FOR 2013 LABOR DAY MARCH AND RALLY

MSP Haywood/Jeter-Williams

MOTION TO DONATE \$ 500 FOR AFT DISASTER RELIEF FUND

MSP Millhone/Haywood

Staff Guild Summer Clothing Drive June 30 through September 30, 2013

MOTION TO SUPPORT THE GOVERNOR'S JOB CREATION ENTERPRISE ZONE

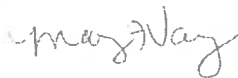
TRANSFORMATION PLAN

MSP Smith/Ishaque

**MOTION TO CONTRIBUTE \$ 500 TO CFT EARLY CHILDHOOD FEDERATION LOCAL 1475
BACKPACK/SCHOOL SUPPLY DRIVE
MSP Smith/Gaitan**

MOTION TO ADJOURN

Respectfully Submitted by,

A handwritten signature in cursive script, appearing to read "Mary VanGinkle".

Mary VanGinkle, Secretary