

AFT STAFF GUILD EXECUTIVE BOARD MEETING
Wednesday, September 12, 2012
Staff Guild Office

PRESENT: V. Butler; D. Bates; C. Smith; F. Reisner; L. Nunez; S. Lepore; R. Zamora; G. Foster; B. Love; N. Nandakumaran; M. Perez; M. Romo; L. Ramirez; S. Kwan; E. Alvarado; L. Minor; S. Mignosi; H. Chang; J. Millhone; G. Whaling; L. Hunter; C. Glasband; J. S. Jeter-Williams; D. Morrissette; C. Sutherland; S. Ishaque; T. Davis; M. Lozano; M. Gaitan; J. Gaitan; S. Page; A. Mayer; V. Tylecek; P. Atkinson

EXCUSED: D. Tyus-Rowe; W. Gilliam; M. VanGinkle; C. Maddren; J. Haywood; L. Minor

CALL TO ORDER: President Butler called the meeting to order at 3:05 pm.

MOTION TO ACCEPT MINUTES FOR JULY 18, 2012 WITH CORRECTIONS
MSP Smith/Bates

REPORT FROM WORKSITES:

HARBOR: No report.

MISSION: S. Mignosi – Consultation with the President on 8-21; discussed the budget; first chapter meeting on 8-22; discussed the confidential hotline and the annual membership meeting; guest speaker was Jacque Robinson who talked about Propositions 30 & 32; Faculty Flex Day was on 8-23; many classified attended; College Council Retreat is scheduled for October 12th; Union Leadership Meeting on 9-19-2012.

DISTRICT: M. Perez – Consultation with the Deputy Chancellor on 8-23; next consultation is scheduled for 9-18; first Chapter Meeting on 8-23; 80% of the District Office Membership attended in 2 sessions; Chancellor emailed after the meeting requesting an invitation next time; step 1 grievance filed regarding an Employer Employee Relations hiring; members assigned to the 811 Wilshire Building were sent home because of a strong odor coming from the ventilation system.

CITY: G. Foster – Consultation with the President has not been scheduled; Chair appointed a Unit 1 member to serve on the hiring committee for classified positions; President Butler appointed Chair to the presidential hiring committee; Shared Governance Committee met on 9-10; Budget Committee scheduled for 9-24; EPC Committee met on 9-10; employee transferred to the Business Office from the District Office; Presidential Search Focus Group met with classified, faculty, student and community member on 9-11-12; Chair appointed Vera Tylecek to the Plant Facilities Committee.

EAST: E. Alvarado for L. Ramirez – Successful Staff Appreciation Day; introduction of the new Interim President, Farley Herzek to the college; delay in the opening of the library because of the need to reinforce the book shelves; east end parking structure is behind schedule; campus eboard met on 9-11; discussed the problem with getting classified appointed to hiring committees; consultation with the President on 9-13; District is trying to utilize the Firestone Complex; Southgate has one year left on its lease; Ann Mayer is retiring on 9-21-12 after 18 years of employment.

PIERCE: H. Chang – Work locations for classified have been resolved; they greatly appreciate what the Union has done for them; member has been reinstated back to previous work place; ongoing issue in IT; Staff Guild has requested information regarding student workers located in the Outreach Office; they were let go within a week of the request; a few of them have been reassigned as Registration Assistants; chapter meeting 8-8; 39 members attended; Jacque Robinson did presentation on Propositions 30 & 32; Members requested a separate email account for the grievance officer and chapter chair to access sensitive information without using the District's email; library scheduled to open in spring 2013; Ice Cream Social on 8-13; consultation with the President on 8-31; membership was invited to Convocation Day on 8-28; long lines of students at the Admissions Office because of lack of staff; Town Hall Meeting on 10-4-12.

SOUTHWEST: V. Butler for J. Robertson – Many different issues around the worksite.

TRADE: L. Hunter – Consultation with the President is scheduled for 9-10-12; topics of discussion : Staff Guild will present "brown bag" sessions on contract language; Membership was offered TE 513 (conference

room) as an office; restrooms seem to have been cleaned more often; continued inclusion of Unit 1 members in shared governance committees; Classroom Convocation held on 8-9; District-sponsored focus group for presidential selection on 9-13; Retiree Chapter Meeting on 9-20 at LATT; Political Action Event to discuss upcoming election on 10-2-12; audit of LATT Foundation still pending; employee may receive overtime for hours worked out of compliance; Physical Plant employee moved to Payroll by Administration, issue being reviewed ; possible grievance is pending; violation of Article 9-will request Administration to reimburse for uniform; position vacant in Payroll; Administration has stated that the supervisor & employee can & have been doing the work; ongoing issue regarding employees taking time off for career development.

VALLEY: R. Zamora for C. Maddren – Annual Classified Staff Luncheon on 8-21; well attended; chapter meeting on 8-22-12; Jacque Robinson was the guest speaker; next meeting scheduled for 9-26; during consultation with the president, we were told the bookstore, community services, child development centers were in the “black”; next consultation is 9-24-12; supervisor trying to close the office early and informing the employees that they need to turn in vacation requests for the 2 hours or make the time up; VP stated the office was closed to the public but employees could still work.

WEST: S. Jeter-Williams –Chapter meeting on 7-18; consultation with the President on 8-6-12; unit meeting on 8-21; concerns with the possibility of changing work week from Monday through Friday to Tuesday through Saturday; overtime lists are not being honored & members are working out of classification, issue being addressed; successful membership meeting on 8-21; Jacque Robinson was the guest speaker discussing Propositions 30 & 32; a sign-up sheet was circulated for committee participation; Earth Fest on 9-15-12.

RETIREES: B. Williams- Membership Meeting scheduled for 9-20; low response thus far; Need to call our members.

REPORT FROM EXECUTIVE SECRETARY: S. Lepore-Awarded the Living Legacy Award at the AFT National Convention for 30 years of service; what an honor; Finance and Audit Committee; final budget presented to the Board; 2012-13 AFT Staff Guild pass through increase was on the 9-15 -12 paycheck; the pass through is deducted 10 months per year.

REPORT FROM OFFICERS:

Treasurer: L. Nunez for D. Tyus-Rowe – Leadership thanked Luz for helping out while Dorothy is on illness leave; final budget for 2012-13 passed out; reimbursement procedures have changed; return no longer than 60 days after the event along with a conference report & original receipts; for mileage reimbursements- must be accompanied with direction from Map Quest; include the meeting agendas when submitting reimbursements for chapter meetings; all this is for the annual audit.

MOTION TO APPROVE STAFF GUILD FINAL BUDGET FOR FISCAL 2012-2013 **MSP Smith/Gaitan**

MOTION TO APPOINT LUZ NUNEZ INTIRIM TREASURER UNTIL 2013 OFFICER'S ELECTION **MSP Bates/Smith**

First Vice President: D. Bates – CCE Planning Committee meeting; 2012 CCE Conference October 26, 27 & 28th in San Jose; Unclassified Employee Handbook revision; breakfast with the Trustees on 8-22-12 at the Staff Guild Office; in attendance were Steve Veres, Tina Park, Adrianna Barrera, Kelly Candeale; consultation on 8-7-12; JLMBC met on 8-14 & 9-11-12; California Labor Federation State Congress meet on 9-20-12; CFT Committees meet in Oakland on 9-22-12; CCE Division Meeting at LAX Westin on 9-22-12; CFT State Council Meeting on 9-23-12.

Second Vice President: C. Smith – Personnel Commission still updating personnel guides; Instruction Assistants, IT-who will supervise them? Reclassification of an Assistant Research Assistant to Research Analyst.

Secretary: M. VanGinkle – Hot off the Press is in the process of being completed; will be available at the membership meeting; California Labor Federation Delegates Conference 2012-San Francisco on 7-24 through 7-25-12; Luz Nunez and Ed Alvarado in attendance; installation of new and incumbent vice presidents; Governor Brown, Democratic Committee Chair John Burton and Secretary of Labor Hilda Solis

were the key note speakers; marched in solidarity with the CWA for AT & T employees who are seeing their jobs outsourced; CCE Planning Committee Meetings; Labor Day March & Rally was well attended; gave away 1200 snow cones. I would like to thank all the members who volunteered for this event; attended the CalPERs Board Meeting in Sacramento.

President – V. Butler-

Negotiations not going well;

MOTION TO GO INTO CLOSED SESSION
MSP

MOTION TO COME OUT OF CLOSED SESSION
MSP Milhone/Smith

MOTION FOR THE NEGOTIATING TEAM TO GO BACK TO THE NEGOTIATING TABLE TO SETTLE CONTRACT 2011-2014
MSP Millhone/Smith

Board of Trustees 7-25-12 – Resolution for Nancy Carson; Resolution to support Yes on Proposition 30 and No on Proposition 32; Yes on Proposition 39; District lost lawsuit regarding charter school at the Van de Kamp worksite.

MOTION TO SUPPORT A YES VOTE ON PROPOSITION 39
MSP Atkinson/Smith

Consultation – Catastrophic Leaves Bank will be developed; dispatcher training for folks in the Sheriff's Office; concerned about foundations; revising unclassified worker handbook; Community Services Series – now they are moving these folks into the Community Services Teacher positions; Personnel Commission will take this over; files grievance regarding volunteers.

JLMBC – Open enrollment beginning 9-15 until 10-5-12; check your benefits statement for correctness; Wellness Committee – trying to bring it back.

LACCD Budget – District is proposing suspending the HRA account, GASB contributions and impose 7 ½ days furlough; salary rollbacks for faculty – 3 % for full time faculty & 1 % for adjuncts if Proposition 30 doesn't pass; this would take effect in 2013; remember all this is negotiable.

AFFILIATES REPORTS/SCHEDULES

California Labor Federation Convention-San Francisco-July 24 & 25, 2012
CFT Committee Meeting-September 22-Oakland Airport Hilton
CCE Division Meeting – September 28-Los Angeles
CFT State Council Meeting – September 29-Los Angeles
LA Federation of Labor Delegate's Report: M. Romo for D. Morrisette – Three phases for Proposition 30 & 32 – precinct walking, worksite exposure & GOTV; Union Label Faire; Homeless Heroes Walk; carwash campaign.

Grievances/Arbitration – F. Reisner – Grievance filed for failure to notify chapter chair about a hiring committee being formed; step 3 grievance on an notice of unsatisfactory; step 3 grievance on District-wide volunteers; remedy being met on bargaining member being placed in the Sheriff's Department; grievance regarding a reduction of classified hours to teach; non-legal move of employees; environmental issues; 1 termination & 5 day suspension.

Activities Coordinator – C. Sutherland – Need volunteers for upcoming election; Town Hall Meeting with the Associated Students at each worksite.

MOTION TO ADJOURN TO COPE COMMITTEE
MSP Gaitan/

There will be a COPE table at the Membership Meeting

MOTION TO ENDORSE TONY MENDOZA FOR STATE SENATE AND PURCHASE A BRONZE SPONSOR FOR \$250.00

MSP Bates/Gaitan

MOTION TO ENDORSE ED CHAU FOR 49TH DISTRICT ASSEMBLY AND CONTRIBUTE \$500

MSP Bates/Gaitan

MOTION TO COME OUT OF COPE COMMITTEE

MSP

CFT Union Summer School – UCLA –August 13-17th – 12 Delegates shared their experiences; attended the grievance training.

2012 Annual Membership Meeting – September 15, 2012 Biltmore Hotel – Make sure you invite your Bug Recipients; because cost of breakfast is expensive, you need to make sure members RSVP

Retiree Luncheon – Thursday September 20 – LATTTC – Need more people to attend.

2012 CCE Conference – October 26 through 28, 2012 – Double Tree, San Jose

Reappointment of Personnel Commissioner David Iwata

MOTION TO ENDORSE DAVID IWATA FOR PERSONNEL COMMISSIONER

MSP Smith/Page

CCE Conference October 26 – 28, 2012 San Jose – Labor dispute at the Doubletree Hotel; hotel won't sign contract until after November election.

Chapter Chair Phone Banking Training – Jacque Robinson, Political Coordinator – passed out phone bank tally sheets, scripts; using cell phones for phone banking.

OTHER:

Barham Building – No report.

Annual Aids Walk – Laurie Green will be a participant.

MOTION TO SPONSOR LAURIE GREEN FOR THE ANNUAL AIDES WALK AND CONTRIBUTE \$ 150

MSP Jeter-Williams/Gaitan

District-wide TB testing

Chuck Hogan Scholarship for Labor Studies Students

Report from the City Controller of the findings regarding the audit of LACCD Inspector General;

Retirement party for Anne Mayer on 9-17-12

MOTION TO ADJOURN

Respectfully Submitted by,



Mary VanGinkle, Secretary