AFT STAFF GUILD EXECUTIVE BOARD MEETING
Wednesday, February 16, 2011
AFT Office 3:00 p.m.


EXCUSED: V. Butler, C. Sutherland, W. Gilliam


CALL TO ORDER: First Vice President Dorothy Bates called the meeting to order at 3:04 p.m.

1) MOTION to approve minutes:
M/S/P C. Smith /C. Glasband

2) REPORTS FROM CHAPTERS:

MISSION: M. Murray — possible deficit of $855,000 with a 1.95% growth allowance, no immediate talk of cuts; insect and lighting problems corrected; smoking still an issue, swing out space of automatic doors discussed; Facilities Planning looking into space allocation and how to save on energy; Staff and Faculty fitness offered for $75 a semester; Staff Development workshops on "Life after Retirement", Black Student's Union celebrating with several events; Dr. Kathleen Burke-Kelly acting president; summer session questionable; CFT committees met 1/29, pending workshop with "CA Together".

PIERCE: C. Coleman-Roberts — 1/20 Dr. McCaslin acting president while K. Burke-Kelley at Mission; 2/3 EAP workshop "Respect in the Workplace"; Jonathan Galley new Math Dept secretary.

TRADE: M. Gaitan for L. Hunter — 2/15 hosted Loretta Johnson luncheon; Channel 7 news story under investigation, student went to media not administration; building new parking structure spring semester; building walk through in effect, welcome week a success; summer session questionable; painting and windows to be redone, litigation pending; new Auto Tech Program working with local car dealers will offer 20 unpaid internships to students.

DISTRICT: L. Duffin — 2/24 consultation, no grievances, terminations, retirements, or classified hiring; continuing complaints in payroll about thefts and equipment being destroyed, management and IT considering security cameras; WEC discussed ergonomics for all employees and for the new cubical spaces and furniture purchased.

WEST: S. Jeter-Williams for J. Haywood — 3/7 for consultation; freeze on classified hiring, looking for creative ways to fill those vacancies without student workers supplanting unit 1; insisting on two unit members on every shared governance committee; monitoring grant writing process to ensure support staff are written in, grants to supplement program 100 dollars; encourage members to utilize EAP services if needed; members participated in "Welcome Back Week" to assist students; new road named College Boulevard; no summer session; vacant position in Admin Services, Sr. Office Assistant.

VALLEY: C. Maddren — 2/14 consultation president still working on developing hiring policy/process per Article 24; still no computers on campus for students, no summer session; 1/26 chapter meeting concerns of lack of parking due to construction, 2011/2012 budget, HRA accounts, employee was terminated so card did not work; member passed MOUS certification denied reimbursement due to lack of funds-AFT
checking; preparing for Accreditation, management did not follow contract regarding AFT appointing members to committees; next meeting 2/23.

CITY: V. Tylecek for G. Foster-Oneal — no written report, free BBQ to students on Welcome Day; leaky roof in new building; construction walk through in effect; summer session in question; 2/10 budget meeting addressed staff salary, benefits, and ordering supplies; 2/16 phones and internet down; no floor mats resulted in a slip and fall, lawsuit pending.

HARBOR: — No report

SOUTHWEST: L. Fox reporting 2/15 EAP sponsored retirement workshop; new VP to start in April, no classified on interview committee; A & R staff performing Business Office duties; mold was in LL Building, corrected; member has split assignment half time in Academic Affairs and DSPS.

EAST: A. Mayer for Acting Chair Laura E. Ramirez — no written report, shared a copy of the ELAC Campus News; new parking structure has only one entrance/exit, A & R short staffed no replacements for retirements; 2/28 move of nine departments to new building; no summer session; not sure if classified are on budget committees.

RETIREES: B. Harmon — table at the MLK Jr. Breakfast; 1/29 CFT Retirement committee met; 1/25 FORUM’s speaker was Esther Epstein, a non-profit attorney working for Healthcare and Elder Law Programs Corporation (H.E.L.P.), empowers older adults and families; a series of classes will be offered, website is www.help4srs.org, Ms. Epstein agree to speak at next retiree chapter meeting.

3) Report from Executive Secretary: S. Lepore — Velma and Sandra attended the retirement of John Stirrat, he helped to organize AFT and was on the first contract negotiating team.

4) Reports from Officers:

a) Treasurer – D. Tyus-Rowe – reported income up to Jan and expenses up to Feb; 2/26 budget meeting at Guild will provide chapter allotments; Higher One is clearing house for Financial, text to students when funds are in; TAP fees to increase.

b) First Vice President – D. Bates – no meeting

c) Second Vice President – C. Smith – 1/13 new classification of Clerical Trainee for displaced cafeteria workers; 1/27 redid job specifications of 4 positions, next is Office Assistant and Senior Office Assistant; 2/4 PC Rule 859 for filling vacancies.

d) Secretary – D. Mundt – Committee has not met for months, Hot of the press handed out.

e) President – V. Butler- D. Bates reporting

1. Negotiations – 2011-2014 Contract – team met and survey to be sent in a couple of weeks, be sure to fill out and return the survey.

2. Board of Trustees: 1/26 Resolutions:
   February as Black History Month, Lunar New Year of 4709, 5 District Classified Retirements, Adopt non-resident tuition of pay structure change, MOU to approve modification of master benefits agreement to increase District’s contribution for adjunct faculty health benefits from $200 to $220 to offset 16% increase, MOU 2010-2013 approve modification of master benefits agreement to eliminate exclusion of classified SFPs receiving continuation of benefits after layoff.

Board of Trustees 2/26 Resolutions:
3/31 Caesar Chavez Holiday, Support Measure L – Library, California Community Colleges budget priorities
3. Consultation: LACCD Personnel Commission – 1/13 Establish a new classification of Clerical Trainee 2157.98, effective 1/3/2011, to reclassify 3 Food Services Workers; 2/4 updates on PC Guides, processes not timely, Pay Day and uniform issues; question if SFP’s can be hired for two .5 positions; Administrators as Compliance Officers is a conflict of interest; no solid policy for hiring SFP’s when grants end.

4. Joint Labor Management Benefits Committee (JMLBC) – 2/8 M. Gaitan reporting – a newsletter of 2-8 pages forthcoming; password is needed to access SHPS account information; many dependents back on so is HRA of $1500 enough; California is 1 of 6 states with HRA’s, are there tax implications; look for EAP newsletter; District to hire consultant to look into difference in costs and to clean up PERS records and LACCD unqualified dependents.

Master Benefits Agreement – 2/10 labor caucus with Chancellor and Deputy Chancellor discussed history and role of JLMBC, charge and strength of leadership, what we do; no control of data from PERS, invoices don’t match our data; committee might look elsewhere.

f) Grievance/Arbitration/Legal – F. Reisner – three U-Notices served; 3, 5-day discipline actions; 1 grievance on below standard evaluation; 1 grievance on failure to fill vacant classified position, might go to arbitration; 1 grievance on students staffing bookstore; 1 grievance on students performing Unit 1 work in EOPS; 1 grievance being prepared on Community Recreational Services doing Unit 1 work; administration still has not rewritten shared governance hiring committee email; Article J reclassification/ pay for working out of classification; Article 3E served tomorrow; step 3 on below performance evaluation.

g) Activities Coordinator/Assignments – C. Sutherland – reported by D. Bates Mobilization of march and rally for jobs, meeting focused on fighting for good jobs and standing with 60,000 grocery store workers whose contracts have expired; asking all locals to identify what they want changed and a commitment of members to join in, set for Saturday, March 26; email Cathy at suthercq@lacitycollege.edu or call 323.712.2943 to sign up and get involved.

h) AFT Staff Guild COPE Session

MOTION to go into COPE:
M/S/P C. Smith/M. Gaitan

Help elect Foresceee Hogan-Rowles for Los Angeles City Council District 8 – postcards as reminders to vote in elections to be printed and distributed.

MOTION to come out of COPE
M/S/P M. Gaitan/C. Smith

i) ELAC Chapter Chair and/Delegate Alternate Vacancies-Election Thursday, February 17, 2011, 11:30-1:30, Secretary Dorothy Mundt will monitor election, results at next meeting. Join us for AFT Officers, Office Hours Day, February 24, 2011 from 10 a.m. until 2 p.m., by appointment only, to sign up contact Laura Ramirez at ramirele@elac.edu or freisner@aft1521.org.

j) CFT Convention – March 18-20, 2011 – Marriott Manhattan Beach Release time letter to go out, orientation meeting today at 5:30, attendance form due by February 11, 2011.

k) AFT/PSRP Conference, March 25-27, 2011 – Las Vegas Attendees

MOTION to increase attendance from 20 to 36; Invite Officers and Chapter Chairs, drawing for 20 additional members, 2 from each worksite
M/S/P N. Nandakumaran / C. Coleman-Roberts
l) Staff Guild Officers Election May 2011 – Timelines/Procedures handed out.

m) Dolores Huerta Labor Center - last meeting motion was to fund the center over three years, discussing participating in Steering Committee.

n) Los Angeles Black Workers Center – a project of the UCLA Labor Center to address the need for quality jobs in the Black community.

MOTION to support and approve all resolutions submitted to the 2011 CFT Convention by Local 1521A and CCE
M/S/P M. Gaitan/N. Nandakumaran

- KaBoom! for Kids – Opportunity for AFT Affiliates – join the National Campaign for Play
- Los Angeles Black Workers Center to be endorsed and supported by the CFT
- CFT Ethnic Minority Participation Leadership Committee – CFT to establish EMPLC as a standing committee of the CFT to have an ethnically diverse leadership within its organization.

5) Old Business: CFT Leadership Conference 2/7 & 2/8 in Sacramento was phenomenal, we met with CFT attorney’s, discussed k-12 budget, CC budget, and CA budget, speaker Kaplan gave ideas on how to fix budgets; workshops included all attendees on managing unions, governance, media, and implementing strong contracts, Governor Brown believes extending current taxes will help the state, if it doesn't pass $25 billion deficit looming and more cuts everywhere. Proposal is for special election to be scheduled.

6) New Business:

Motion to Adjourn at 5:15

Respectfully submitted by
Dorothy Mundt, Secretary

Adjournment to Wednesday, March 30, 2011, 3:00 p.m. – AFT Office